


Individual Cabinet Member Report – transfer of capital scheme from provisional to approved programme

The attached background papers are NOT FOR PUBLICATION in accordance with paragraph 3 of Schedule 12A of Part 1 of the Local Government Act 1972. PLEASE DO NOT INCLUDE ANY EXEMPT INFORMATION ON THIS FORM).

Name of Cabinet Member	<u>Cllr Pieter-Paul Barker</u> Pieter-Paul.Barker@southoxon.gov.uk
Delegations Checked and certified by	Financial Procedure Rules, see paras 70 and 92. Adrian Lear - Technical Projects Team Leader
Name of officer requesting the decision	Adrian Lear
Contact details of officer	Adrian.lear@southandvale.gov.uk 07801203503
Details of decision required	<p>To allow the new modular toilet to be installed in Wallingford Cattlemarket Car Park prior to the additional CIL funding being made available, which will be refunded into the facilities code.</p> <p>The Department for Levelling Up, Housing and Communities approved revised funding in December 2023 for the following:</p> <ol style="list-style-type: none"> 1.Wallingford –£102,795.17 of eligible costs 2.Riverside – as previously agreed we will fund 100% of the Changing Places Toilets (CPT) costs which are now £147,019.38. <p>Final eligible costs will need to be signed off by the S151 Officer in 2024/25.</p> <p>Currently we are in the process of planning the installation of three Changing Places toilet in South Oxon. These are at Riverside camp side, Cattlemarket Wallingford, and Market House Thame. To ensure the work can be undertaken within the time frame that the government has set out for its grants for the CPT's, we need to ensure that the funding is available. Currently the fund available through the capital budget and CIL has a reduced shortfall of £65,000. It is proposed to move £65,000 from budget A326 Commercial Property cost centre into the Changing Places facilities capital budget A391.</p> <p>These funds will be replaced in A326 Commercial Property upkeep budget once the application of CIL funds for the Changing Places facilities has been approved after April 2024.</p> <p>Decision to award the contract value of £223,158.38.</p>

Recommended Action	To complete a virement of £65,000 from the provisional capital budget for Commercial Property into the Changing Places facilities budget to allow the work to be progressed on the installation of a CPT in Cattle market, Wallingford.
Reasons for recommended decision	If the project is not completed and registered with Changing Places by 30 June 2024, the grant funding terms and conditions that has been offered by the Department for Levelling Up would not be met. As the funds are not currently available, we are unable to progress the project at the required rate to meet the deadline. A project change request (PCR) form is required to be submitted to DLU by mid/end -January 2024, that is required to formally request the financial extension to 30th June 2024.

Financial details	To complete a virement of £65,000 from the provisional capital budget to the approved capital budget for the changing places toilets projects.			
Alternative options considered and rejected	This is project is capital expenditure.			
Details of background documents	None			
Declarations / conflict of interest	Declarations of any other Cabinet Members consulted by the Cabinet Member making the decision.			
Consultation (officers/ward councillors)	Section	Name	Outcome	Date
	Ward Councillors			
	Legal legal@southandvale.gov.uk		No comments received	
	Finance Finance@southandvale.gov.uk	Emma Creed	Agreed in Finance	9/01/24
	Communications communications@southandvale.gov.uk		No comments recieved	
Head of service's approval				15.01.2024
Cabinet Member's approval	Pieter-Paul			25.01.2024
Reasons for making decision				

Appendix 1: Detailed capital scheme appraisal report

Ownership of report/ scheme	Cllr Sue Cooper and Adrian Lear
Details of the scheme	<p>The project is being part funded by the Department of Levelling up to improve access to changing places facilities to those who require them.</p> <p>Adrian Lear Technical Projects Team Leader and Hannah Oughton will manage the project.</p> <p>It is hoped to set work on the demolish of the current toilet block in March 2024 the work is expected to take a maximum of two months to complete</p> <p><i>* Practical completion is when construction / work on site is finished. This does not include periods for “snagging”, returning for repairs or periods of warranty.</i></p>
Strategic objectives	The project will assist the council in meeting its Corporate Plan 2020-2024 objective in target 4 Improved economic and community well-being.
Purpose of the scheme	<p>To improve disable facilities available within South Oxfordshire.</p> <p>These are council assess and the council has a target to improve the communities well-being.</p> <p>Not to undertake the programme of replacements.</p> <p>The council could choose to fund the works through its own financial contribution without any contribution for outside bodies.</p>
Benefits of the Scheme	Disabled users who require special equipment/ assistance to use toilets.
Measuring the success of the scheme	The facilities will improve access to the council area by providing specialist facilities to those who need them, which will encourage more visits to the area
Financial details	Financial details are shown in appendix 2
Hurdles to be overcome	Planning approval has already been provided for the proposed facility.

Appendix 2: Financial details

The capital cost of the scheme	£65,000
The profile of that expenditure	The work to demolish the facility will be placed as soon as the funds are made available. Quotes for the modular unit have already been tendered and a preferred contractor identified, but the order cannot be placed to undertake the works until the funds are available
The revenue consequences of the scheme (expenditure and income)	As the whole building will be replaced it is expected that the cost of operating the facility will reduce alongside its carbon footprint and new technology will be installed such as LED lighting and water harvesting.
Details of any specific sources of external finance available for this scheme	N/A
Any VAT implications of the scheme	N/A
Any financial risks associated with the scheme	N/A
Details of any financial return on the investment	Nil apart from a reduction in on going costs